

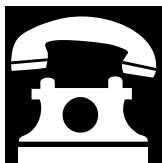
## Departmental Charges

To maintain a working knowledge of current trends and directions in computer and other technology use in education.

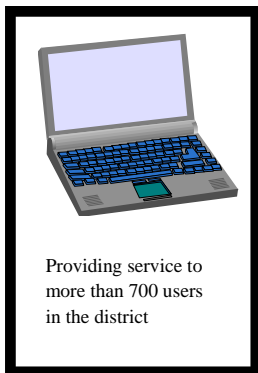
To manage building security systems.

To have a working knowledge of district owned technology and software.

To supervise student technology aides in a real-world environment.



Providing service to more than 200 phone extensions in the district; including voice-messaging and personalized display.



Providing service to more than 700 users in the district

To assist the USD440 Maintenance Department with automated heating and air-conditioning management.

## Software Applications

Novell Networks  
Microsoft Windows XP & 7  
Microsoft Office 2003 & 2007  
Microsoft Server 2003 & 2008  
Alexandria Library Automation  
AVG Business Edition  
Skyward School Information Systems  
School Messenger  
Go-Control VI  
Scholastic Systems  
Pearson Successmaker 3  
Adobe Creative Suite IV  
Pinnacle Studio Live  
VMWare  
Harris Fund Accounting  
Automated Logic  
Niagara Automation



Unified District  
440

520 W 6th Street  
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Helping move "IT" ahead.

# Information Technology Services



316-835-2641

Unified District 440

# Information Technology Services Department

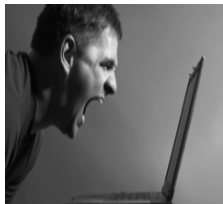
## Our Mission:

Establish an optimal learning environment within the school.

React to change productively and handle other tasks as assigned.

Communicate effectively with all members of the district and community.

Work effectively with community organizations.



React to change productively and handle assigned task that further the mission of the district.

Offering assistance so this doesn't happen. This technique seldom works.

Actively support the value of an education.

Support the philosophy and mission of U.S.D. #440.

## R-I-C-O

### Respect-Integrity-Cooperation-Optimism

The IT staff is committed to the values adopted by the USD440 Board of Education.

### What We Do For You

Assist with technology needs assessments help plan programs to meet those needs.

Secure and work with temporary employees to help maintain district technology equipment.

To serve as resources for developing and using technology in the district.

To work with other departments and committees to provide professional development training to faculty/staff regarding the use of technology.

To assist with the investigation of equipment needs and preparation of bid specifications.

To maintain a current catalog and inventory of all computer and technology equipment, including software programs of the district for the purpose of insurance.

To arrange maintenance and repair as appropriate for district owned equipment.

To perform maintenance, repair and security measures where applicable.

To have a working knowledge of district owned technology and software.

Manage and monitor Internet filtering and monitoring.

To maintain a working knowledge of current trends and directions in networks and other technology use in education.

To assist in the soliciting of grant monies which may aid the district in the areas of communications and technology.

To manage parent and student links to online grades.

U n i f i e d   D i s t r i c t  
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